

**Aviation Technician Education Council Western Region.
41st Biannual Conference
Reedley College
8:30 AM Friday, March 26th 2010**

Attendees:	Bob Clifton	Orange Coast College
	Jack Little	Chaffey College
	Keith Zelke	Reedley College
	Russell Baty	Chaffey College
	Sam Huang	U.S. ARMY
	Larry Johnson	Sacramento City College
	Maria Clinton	Antelope Valley College
	Jack Macfarlane	SJVC Aviation
	Richard Simmons	San Joaquin Valley College
	Robert Brown	Antelope Valley College
	Patti Brown	Antelope Valley College
	Jack Halliday	Antelope Valley College
	Livio Martin	San Bernardino Valley College

8:00: Registration: Larry Johnson.

8:30: Welcome and Introductions.

Russell Baty: Russell introduced himself as the incoming President and thanked all for attending. The members introduced themselves.

8:45 ATEC-WR Maintenance.

Russell reviewed the history of the ATEC-WR board positions, and announced the Secretary/treasurer will be vacated by Larry Johnson. The position will be filled at the next fall meeting. Discussion followed whether or not we would split the position into two positions. One being treasurer, and the other being secretary. No decision was made. Russell called for volunteers to run for the position, no volunteers came forward. Bob Clifton suggested we have a nomination committee. Jack Little volunteered to be the nomination committee. Maria Clinton suggested the bylaws be reviewed so the person volunteering for the position of secretary/treasurer understands what the responsibilities are.

Bob Clifton noted that we sent the latest ATEC-WR bylaw change to ATEC national for review and we are expecting to receive approval soon. He also noted that there were no bylaw changes submitted for the secretary/treasurer position. Sam suggested that we contact ATEC national and see if they have been approved.

9:00 Plaque presentation. Reedley Vocational Dean David Clark and public information officer Lucy Ruiz entered and welcomed the ATEC-WR members to Reedley College and wished a successful meeting. David Clark commented that Reedley College had been involved in a

successful ROP aviation program. Russell Baty thanked them for providing the meeting place and presented them with an appreciation plaque.

9:10 ATEC-WR Maintenance continued. Russell asked for a member to volunteer a location for the next meeting. Jack Little volunteered Chaffey college. The meeting date will be October 1, 2010.

Russell asked the members for agenda items for the October meeting. Larry Johnson says to contact him to get items on the agenda. The best way to contact Larry is email. Bob Clifton suggested a review of the FAA ARAC report for the part 147 changes. It was noted the proposed rule change for Part 147 has been put on the back burner.

Maria Clinton suggested an agenda item in regarding the academic senate proposal requiring all faculty have at least an associate degree. This will cause a problem in hiring adjunct instructors. They have a hard enough time hiring adjunct instructors, finding an adjunct with an associate degree will make it even harder, and in technical fields, experience can be more important than degrees. Livio suggested ATEC-WR write a letter to the academic senate explaining our position. It was noted that this would have to take place soon, as the state senate is due to vote on it October 15th.

Jack little suggested we have AVOTEC give a demonstration on training aids at the Chaffey college meeting. He will contact them and give an invite.

Russell announced that national board member Brian McGlynn is retiring, and will be on the national board for one more year. Brian was the only board member from the western region. He strongly suggested that ATEC-WR members run for a national board position so that the western region continues to have representation. Bob Clifton described his personal experiences as and encouraged WR members to run. The term is two years. There are three meetings a year. Figure about \$1000.00 a year in expenses. Talk to you supervision and try to get their support.

Bob Clifton noted this is the 20th year for ATEC-WR

9:30 Minutes. Larry Johnson: Tabled

9:35 Treasures report: Larry Johnson:

October 23 2009 balance = \$3097.18. (815.00 In donation fund, and 2282.18 in general fund).

Income (dues and conference) = \$75.00.

Outstanding approved payment of \$261.44 to Livio Martin for plaques.

Available balance 3/26/2010 = \$2910.74

New bills personated for reimbursement. \$87.15 to Livio Martin for reimbursement of plaques and \$38.24 to Larry Johnson for voice recorder.

Jack Halliday motioned to approve. Jack Macfarlane seconded. Voted, approved.

Sam Huang motioned we maintain approval payment of domain name. Maria Clinton seconded. Voted, approved.

Sam Huang noted that internet link from the national website to ATEC-WR is not working. Sam volunteered to contact national and see about getting the link fixed.

Patti Brown noted that the membership bill come at a bad time for payment. It comes after the programs budget has been spent. She suggested that the bill be sent out several months earlier to make it easier to pay. Russell will send a letter to national asking for billing to be mailed at an earlier date.

10:00 President Report.

Russell Baty. Thanks to the board members and Robert Clifton for helping him transition to the president position. Russell would like to see the membership grow. We would like to get our meeting notices out to all schools. We need to update our email list and get the notices distributed to all levels of people in the aeronautics programs. It was suggested that we update our website and showcase a different school each month. We would then send a link to the email list each month, therefore getting more hits on the website. It was also mentioned we should have a webmaster to handle the website changes. It was remembered that Byron Strobe (not in attendance) volunteered to manage the website. Russell noted that the webmaster duties would be to upload the minutes and update the contact list. Sam Huang said he would be able upload that information. Sam also remarked he would work with Byron in getting him up to speed with the ATEC-WR website. Livio Martin said he would get Byron and Sam together.

10:45Break

11:00 Standing committee reports.

Larry Johnson reported a problem that students face due to the large student enrollment. Continuing students in the aeronautics program are being displaced by new students. This makes it hard to complete the program in a timely fashion. One school noted that all students must have permission and a teacher signature to enroll in the class. It was noted that Everett Community college required all students to attend a one day seminar before they can enroll in the program. It was also noted that more students were enrolling and there were fewer drops. All schools report that all classes are full to capacity.

Chaffy College reported that they are placing all graduating students. Discussion followed. Graduates should consider applying for jobs at non-aviation jobs. Industry likes A&P's. Consider applying at space and satellite companies. Other jobs that have related skills like facility maintenance, energy companies, amusement parks, Co-Gen plants, recreational vehicles, wind generation, diesel equipment repair, and utilities like PG&E.

Suggest student internships to gain experiences. Many students are hired by a company after an internship.

Russell proposed that we change the newsletter committee to newsletter/website committee. Discussion followed and It was agreed to change to newsletter/website committee.

Sam Huang motioned that we re-appropriate the \$815.00 in the scholarship program into the general fund. Marie Clinton seconded. Voted, approved.

The cost of testing is going up. it cost the student \$140.00 for each test. Bob Clifton explained that Orange Coast College has its own testing site and the students get the test for less. He will look into the student cost and test site requirements and will report back. Keith stated Reedley college has a large trust, and each graduating students receives around \$1000 to help pay for testing.

Bob Clifton recommended that a stipend be given from the ATEC-WR checking account to any person going to the national conference. This will help encourage and ATEC-WR members to attend. It was decided this will become an agenda item for the next ATEC-WR meeting.

Lunch 12:00

12:30 Meeting continued

Chaffey College now has vocational counselors that come to the aeronautic classroom and meets with graduating student. They help them fill out the paperwork for certificates of completion. This has really increased productivity for the aeronautics departments, which helps increase funding.

Minutes from the last meeting will be submitted electronically via email to all members for approval. It will then be forwarded to national.

Livio Martin questioned whether a business can be an affiliate member of ATEC-WR without being a member of ATEC national. Discussion followed with no conclusive answer. Livio Martin will call national and find out.

1:05 adjournment and facility tour